HYDE SCHOOL
Be The Best Possible You
HYDE LEADERSHIP PUBLIC CHARTER SCHOOL OF BROOKLYN, NEW YORK

2026-2027

Emergency Remote Instruction Program

This document is designed to describe the actions and approach Hyde Leadership Charter School-Brooklyn (Hyde) will take in the event of an extended campus closure. It does not detail specific emergency protocols; those measures are maintained in Hyde School's Safety Plan. Rather, understanding that each emergency is different, we detail this Emergency Remote Learning Plan (ERLP) to provide a flexible distance learning framework with guidelines that can be implemented in a variety of circumstances.

Circumstances will vary when Hyde might close its campus and implement its ERLP. In emergencies such as extreme weather, viral pandemics, or facility related issues school leaders and HLCSB's Board of Trustees may anticipate campus closure and designate a future date when distance learning will begin.

In case Hyde Leadership Charter School - Brooklyn will convene a Building Response Team (BRT) if any major crisis occurs, including those that might result in school closure. The BRT will include HLCSB's Executive Director, Head of School, Directors, CFO/COO, and Human Resource Manager. Others may be asked to join the BRT upon request, including the Director of Family Education, Director of Technology, and others. The Executive Director will be responsible for regularly communicating with the Chair of HLCSB's Board of Trustees. The decision to close HLCSB's campuses and implement this ERIP will be made by the Executive Director, in consultation with BRT members and the school's Board of Trustees.

If Hyde's campuses are closed and the ERLP is implemented, email communications to both parents and faculty/staff making this announcement and delineating a timeline for implementation. An exact date will be designated when distance learning will begin for all Hyde students.

Technology Services & Access

Technology

Staff members work with the same school-provided laptop they use when in school and will be offered a hotspot if they can't secure an internet connection through other solutions.

Hyde Leadership Charter School-Brooklyn will provide Chromebook devices to every student in grades K through 8. All students will take their devices home daily in the event that we abruptly need to transition to remote instruction. Students are expected to use the school device in full compliance with the Acceptable Use Policy and proper care is taken when handling the device.

Additionally, the Technology Coordinator, School Directors and Network Technicians will provide support for all staff members in a hybrid or all remote environments. Teachers proficient in specific technology applications to turnkey instruction and support for colleagues. Hyde will conduct a needs assessment and determine the number of students that will require devices and/or internet access in order to access remote education. We will provide WiFi access devices for those staff, students/families that have limited access.

If the health authority advises the teachers to teach from home, the only staff members and contractors that might be required to come to the school (essential employees) are:

- Head of School
- School Directors
- Director of Operations
- Custodial Team

Remote Learning Instructional Plan Schedules

In the event of a mandated emergency closing, the following remote instruction schedules will be implemented.

Hyde Leadership Charter School-Brooklyn will ensure that every student participating in remote learning has access to the requisite educational technology and the provision of special education and related services. Full-time remote learning will adhere to the length of school day requirements, local attendance policies, and any other local policies governing the delivery of services to, and district expectations of, students participating in remote programs and their families.

Schedules

Elementary School	
School Hours	8:00 AM - 3:00 PM
Materials/Resources	Chromebooks Google Classroom Learning Packets (paper) Virtual Platform: Zoom
Schedule	**Core Subject Classes** 8:00 - 8:30 Hyde Huddle/Advisory 8:30 - 9:30 ELA (Reading & Writing) 9:30 -10:30 Mathematics 10:30 - 11:00 Break 11:00- 12:00 Enrichment/Asynchronous Activity (*schedule below) 12:00 - 1:00 Lunch Break 1:00 - 2:00 Skills & Intervention-ES 2:00 - 3:00 Social Studies **Enrichment Classes** 8:30 - 9:30 5th grade enrichment 9:30 - 10:30 2nd grade enrichment 11:00-12:00 3rd grade enrichment 1:00 - 2:00 4th grade enrichment 2:00 - 3:00 * K/1st enrichment *K receives synchronous enrichment on M, W, F & asynchronous on T, Th *1st receives synchronous enrichment on T, Th & asynchronous on M, W, F *Grades K & 1 Enrichment classes will be either Asynchronous or Synchronous. “A” days will be Asynchronous & “B” days will be Synchronous. 2:00-3:00-Asynchronous lessons will be posted on Google Classroom.
Synchronous /Asynchronous Plan	● Each class period will last an hour. During the hour, students will have synchronous and semi-

	synchronous time: 15 Minutes-Direct Instruction 15 Minutes-Guided Practice 15 Minutes-Independent Practice *[semi-synchronous: cameras/mics off & small groups in breakout rooms or asynchronous independent practice and assessment)]* 10 Minutes - Assessment/Exit Ticket Completion 5 Minutes - Lesson Closure ● K/1st Students will also receive learning packets for penmanship, phonics, number sense practice ● At times the independent practice and assessment will be completed asynchronously-this requires approval from Administration. Students will complete teacher created iReady assignments in math & ELA as well as MyPath.
Student Grouping	Elementary School ● Students will remain with their regular teachers and class
Online Expectations	Student cameras are on for participating students. Daily Attendance is taken via Jupiter.

Depending on student needs, additional supports may include:

- ELL
- AIS
- SETSS
- Speech & Language
- Occupational Therapy
- Counseling
- Instrumental Music Lessons Enrichment

Middle School	
School Hours	8:00 AM - 3:00 PM
Materials/Resources	Chromebooks Google Classroom Learning Packets (paper) Virtual Platform: Zoom
Schedule	Middle School students will follow the regular class/bell schedule.
Synchronous /Asynchronous Plan	● Each class period will last an hour. During the hour, students will have synchronous and semi- synchronous time: 10 Minutes-Direct Instruction 10 Minutes-Guided Practice 20 Minutes-Independent Practice *[semi-synchronous: cameras/mics off & small groups in breakout rooms or asynchronous independent practice and assessment)]* 5 Minute Assessment/Exit Ticket Completion/Lesson Closure ● At times the independent practice and assessment will be completed asynchronously *(requires approval from Administration)*
Student Grouping	Student will remain with their regular classes (a/b/c)
Online Expectations	Student cameras are on for participating students. Daily Attendance is taken via Jupiter.

Depending on student needs, additional supports may include:

- ELL
- AIS
- SETSS
- Speech & Language
- Occupational Therapy
- Counseling
- Instrumental Music Lessons Enrichment

Students and Families

Hyde Leadership Charter School - Brooklyn will provide Chromebooks to all the students, regardless of their needs. This will ensure that all the students have a similar learning experience and the means to complete all the tasks assigned by the teachers.

Hyde Leadership Charter School - Brooklyn will support families in securing home internet access or provide hotspots to the families who do not have reliable internet access.

Parent Notification

Parents/guardians will receive notified of this plan in official communication in multiple languages. Should we need to switch to remote learning, parents will be notified via the following:

- School website
- Robocalls
- Text messages
- Parent communication platforms (Class Dojo, Jupiter)

Student Growth

Hyde Leadership Charter School - Brooklyn will assess student progress early and often and adjust instruction and/or methodology accordingly. Hyde will use multiple data sources to guide data team discussions and short- and long-term planning including:

- Surveys
- Teachers notes
- Attendance records
- Observational records
- Assessment data (formal, informal, benchmark, summative, and formative)
- Feedback forms (parents, students, and teachers).

The data will guide adaptations to curricular scope and sequence and individual supports created for students. This will include scaffolding prerequisite skills and enrichment/extension/acceleration that may be needed to enhance student learning.

Staff members will continue to revamp formal and informal grading systems to focus on standardized and individualized learning goals. These practices will align to the work of the school-wide assessment sequence. This work serves as a system of accountability for communication of growth, performance, and feedback.

English Language Learners

- ESL Learners will be assessed in person or virtually, as needed.
- The children will have individual and small group sessions, in person or virtually, with an ESL teacher.
- Teachers will have increased communication with families.
- ESL families will be provided training sessions, office hours, and individual support sessions, as needed.

Special Education Services

Goal: continue to meet obligations to special education students

- 504 meetings and/or revisions to 504 plans and health plans will be completed prior to reopening to make necessary revisions that align with the reopening plan and the individual needs of students (including medically fragile students).
- Ongoing evaluations will resume; tests will be prioritized, and testing protocols will be implemented to ensure safe testing environments for students and staff.
- Continue with necessary parent meetings conducted via Zoom.
- Related Services will: engage in teacher collaboration and join data teams and provide services specified in the IEP remote and/or in person (This decision will be made case-by-case based on goals in the IEP).
- IEP modifications will be made individually for students based on their needs.
- Special Education Services: students will receive services that are specified in the IEP.
- Addressing Individual learning needs: students will be assessed to determine their performance and IEP goals/accommodations will be revised to match the current assessment.
- Special education programs will service all students who qualify for the specified program. The duration of the program may be modified to match the duration of the general education programs.
- The district will provide a virtual ESY program if a virtual environment is necessary.

Delivery of Services

Speech-Language Services, Occupational/Physical Therapy, Counseling and Social Skills

- Lessons, activities, and related materials can be posted through Zoom.
- Teletherapy to be provided to the greatest extent possible for all therapy sessions.

Structured Learning Experiences

- Structured learning experiences will be limited during school closures, however, will continue to occur to the greatest extent possible.

Paraprofessionals

- As per student IEPS, paraprofessionals will provide support to students in breakout sessions within Zoom to provide organizational and behavioral support.

School Counselors

- Monitoring student attendance and engagement.
- Counselors following up with families.
- Providing strategy-based tools for students they can work on at home.
- Family Education Team and counselors reaching out to students regularly.
- Maintaining contact logs.

Nurses

- Monitor any health-related issues through communication and engagement with the NJDOH, CDC, and WHO.
- Assist community wide efforts to support families in need.

School Lunch Program

Hyde Leadership Charter School-Brooklyn participates in the NYC School Foods program offering free breakfast, lunch and afterschool meals to all NYC Public School students. During school closure, students may visit designated food sites throughout the city.

Through surveys, family outreach and a designated McKinney Vento liaison, the Hyde Leadership Charter School - Brooklyn works to identify and support families who may be experiencing food insecurity. If the need arises, Hyde will coordinate with community organizations to provide lunch and other goods and services.

Facilities Plan

The district will clean and disinfect surface areas (desks and chairs), door knobs, bathrooms, and other facilities multiple times a day during the global pandemic. Classrooms were equipped with Lysol wipes and hand sanitizer on a regular basis. For cleaning purposes, the district will maintain a high standard of cleanliness with regard to the surface areas, facilities, and classrooms on a daily basis.
Classrooms use high quality filters, which will be checked and replaced on a quarterly basis.

- Hyde will hire a cleaning company on-call for days when custodians are out
- A schedule will be created for increased, routine cleaning and disinfection. This will include the cleaning/disinfection of: doorknobs, light switches, sink handles, countertops, bathroom facilities, shared phones, desks, chairs, tables, benches, handrails, buttons on elevators & vending machines, drinking fountains, windows
- Common areas will be frequently disinfected throughout the day.
- Classrooms will be disinfected between sessions, if applicable.
- Before-school staging areas will be disinfected after each session.
- Bathrooms will be frequently disinfected throughout the day.