

**BOARD OF TRUSTEES MEETING MINUTES**

JULY 31, 2017  
6:30 PM - 8:00 PM

***APPROVED***

**Trustees Present:**

Cecil Simpson, Jr., Chair  
Joanne Goubourn  
Sandra J. DuPree

**Trustee Absent:**

Jack Brown, III, Vice Chair  
Cicily Robinson,  
Claire Robinson

**Other Present:**

Sandra J. DuPree, Ed.D., Executive Director

**I. Opening Items**

Joanne Goubourn called the meeting of the HLCSB Board of Trustees to order on Monday, July 31, 2017 at 6:30 PM.

**APPROVE**, June Minutes

**Motioned by:** Joanne Goubourn

**Seconded by:** Cecil Simpson

**Action:** Approved unanimously

**Discussion Items**

Sandra DuPree, Executive Director notes that this meeting marks the first meeting of the 2017-2018 school year. In the 2017-2018 school year, the HLCSB Board of Trustees will meet on the 4<sup>th</sup> Wednesday of the month from 6:30 PM - 8:00 PM. The meeting schedule will be disseminated and posted in the school's main office and on the school's website.

Committee meeting schedules will continue as follows:

- Academic Committee: 1<sup>st</sup> Wednesday of the month from 9:00 AM - 10:00 AM
- Governance Committee: 1<sup>st</sup> Thursday of the month from 9:00 AM - 10:00 AM
- Finance Committee: TBD

Ms. Letitia Miller, Parent Representative has resigned from the HLCSB board. In accordance with compliance guidelines, Dr. DuPree will forward Ms. Miller's letter of resignation to the DOE. Dr. Dupree will seek a new parent representative to serve on the board in September. In the coming months, the Board will focus on recruiting and expanding by at least three (3) additional members.

All faculty/staff will return on August 14, 2017 for Pre-Service Training. Teacher recruitment is still underway with three (3) vacancies to be filled.

Dr. DuPree notes several reporting deadlines are quickly approaching; The Annual Report due August 1<sup>st</sup>, Title I Application (August 31<sup>st</sup>) and HLCSB Renewal Application (September 1<sup>st</sup>).

State ELA and Math student performance data is still pending.

In preparation for the August 23<sup>rd</sup> Board of Trustees meeting, committee assignments will be disseminated.

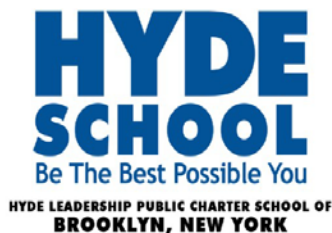
Preliminary year-end financials are being reviewed internally and will be disseminated to the Finance committee.

HLCSB Board of Trustees moved to Executive Session.

**MOVED**, to adjourn meeting

**Motion by:** Joanne Goubourn  
**Second by:** Cecil Simpson, Jr.  
**Action:** Meeting Adjourned

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 7:25 PM.



## BOARD OF TRUSTEES MEETING MINUTES

AUGUST 30, 2017  
6:30 PM - 8:00 PM

### ***APPROVED***

#### **Trustees Present:**

Cecil Simpson, Jr., Chair\*  
Joanne Goubourn\*  
Claire Robinson

#### **Trustee Absent:**

Jack Brown, III, Vice Chair  
Cicily Robinson

#### **Other Present:**

Sandra J. DuPree, Ed.D., Executive Director

### **I. Opening Items**

Claire Robinson called the meeting of the HLCSB Board of Trustees to order on Wednesday, August 30, 2017 at 6:30 PM.

**TABLED**, July Minutes

**Motioned by:**

**Seconded by:**

**Action:**

### **Discussion Items**

#### **School-At-Large Report**

Sandra DuPree, Executive Director notes that this meeting marks the second meeting of the 2017-2018 school year. In the 2017-2018 school year, the HLCSB Board of Trustees will meet on the 4<sup>th</sup> Wednesday of the month from 6:30 PM - 8:00 PM.

The 2017 - 2018 pre-service ended last week with teachers participating in a series of sessions from August 14<sup>th</sup> - August 29<sup>th</sup> conducted by internal and external facilitators across all areas including *ELA, Math, Character, School Climate & Culture, and Technology*. August 28<sup>th</sup> and August 29<sup>th</sup>, teachers are finalizing classrooms in preparation for all students on *Tuesday, September 5<sup>th</sup> (8:00 AM - 12:30 PM)*. All HLCSB Board of Trustee members are invited to attend the first day of school.

As of August 23<sup>rd</sup>, student enrollment is 390. HLCSB is still recruiting and enrolling students and through the month of September. Current enrollment is Kindergarten - 70; 1<sup>st</sup> Grade - 70; 2<sup>nd</sup> Grade - 66; 3<sup>rd</sup> Grade - 66; 4<sup>th</sup> Grade - 60 and 5<sup>th</sup> Grade - 58.

HLCSB is still actively recruiting for 4 positions (*4<sup>th</sup>, 5<sup>th</sup> grade Special Education Teachers, 5<sup>th</sup> Grade General Education Teacher and Science*). From June 2017 to the present, eleven (11)

teachers have departed HLCSB for various reasons ranging from relocating to seeking a different student demographic.

The 2016 - 2017 State ELA and Math have been released. Results of the Statewide Test show 2017 ELA proficiency rates at 37%; Math Proficiency Rate at 26%. 2016 ELA Proficiency Rate – 32%; Math Proficiency Rate – 29%. Students demonstrated 15.62% growth in ELA and -10.34% decrease in Math.

ELA comparison data shows HLCSB outperformed the CSD by 11 base points, and below the City proficiency rate by 3 base points. Math comparison data shows HLCSB remained constant with the CSD, and performed below the City proficiency rate by 16 base points.

Additional performance data can be reviewed at <https://data.nysed.gov>. In accordance with the NYCDOE accountability calendar, phase one of the 2016 - 2017 Annual Report was submitted by the August 31st deadline. The final submission, due November 1, will occur after completion of the annual audit.

Preparation for the annual audit is underway. Lutz & Carr will be conducting a document review at the school-site on September 5th and September 6th.

Dr. DuPree discussed the HLCSB Renewal application is in process with a final submission date of October 2, 2017.

Move that the Board adjourn the meeting

**Motion by:** Claire Robinson  
**Second by:** Joanne Goubourn  
**Action:** Meeting Adjourned

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 8:00 PM.



**MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF**

**HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**

September 27, 2017

6:30 PM - 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue in Brooklyn, NY at 6:30 PM, upon notice duly given.

**Board Members:**

Present: Cecil Simpson, Jr., Joanne Goubourn, Claire Robinson, Jack Brown, III

Absent: Cicily Robinson

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec. Director

Christine Forbes, Head of School

Jack Foster, Finance Consultant

**Proceedings:**

*Meeting called to order* at 6:30 p.m. by Vice-Chairman, Jack Brown, III

Joanne Goubourn made a motion to approve the July minutes. Claire Robinson seconded the motion. The board **VOTED** to unanimously approve the motion.

Joanne Goubourn made a motion to approve the August minutes. Claire Robinson seconded the motion. The board **VOTED** to unanimously approve the motion.

**Officer and Committee Reports**

Chairman's Report

Sandra DuPree, Executive Director notes that this meeting marks the second meeting of the 2017-2018 school year. In the 2017-2018 school year, the HLCSB Board of Trustees will meet on the 4<sup>th</sup> Wednesday of the month from 6:30 PM - 8:00 PM.

Chairman has no other report at this time.

Executive Director's Report

Dr. Sandra J. DuPree reported that the school year is off to a strong start and that the overall climate is good. Parents, students and faculty are 100% engaged. Teachers are heavily focused on establishing clear routines and setting clear expectations for learning and all previously reported vacancies have been filled.

Teachers participated in approximately ninety-six hours of pre-service training in preparation for the start of the 2017 - 2018 school year. Trainings included Classroom

Management and procedures, ELA, Writing, Mathematics, School Climate and Culture and Character Integration/Teambuilding.

The current enrollment is 367; twenty-nine (29) less the approved and budgeted target. Recruitment for all grades is still underway. The waitlist students are being contacted from interest and enrollment.

The school year's first family event is scheduled for Thursday, September 21<sup>st</sup>. All board members are invited to participate in Back-To-School Night from 5:30 PM - 6:30 PM.

The NYCDOE Charter Renewal Visit is scheduled for October 26 - 27<sup>th</sup>. An interview is scheduled for October 26<sup>th</sup> with the Hyde Leadership Charter School - Brooklyn Board at 4:00 PM at the school site.

The school was recently awarded An Art Integration Initiative Award by the Department of Education. The four-year grant will support the expansion of the arts in the classroom through field trips; classroom integrated learning experiences and workshops with community partners.

Dr. DuPree noted that the school will revise the budget to include the grant funding and present it to the Finance Committee for review.

Dr. DuPree reviewed the Internet Safety Policy developed to address the basic policy compliance requirements of CIPA and NCIPA for E-rate funding.

#### Academic Committee

Joanne Goubourn reported the academic committee is continuing to delve into the academic data at every meeting. The committee will conduct some meetings on site to better support and understand the school's approach.

Christine Forbes reported subgroups (LEP, SWD and grade level cohorts) performance outcomes data as measured by the 2017 State Test Examination. Performance outcomes included an increase in both ELA and Math among students with disabilities. A growth of 55% was seen in ELA. We note that the total number of student with disabilities from SY 15-16 to SY 16-17 went from 23 to 28, which is a 21% increase.

In ELA, English Language Learners experienced a reduction of 47% as well as a reduction in Math by 52%. We note that from SY 15-16 to SY 16-17 ELL's total number of students have went from 7 to 13 which is a 85% increase.

The graduated 5<sup>th</sup> grade cohort saw a reduction of 21% from SY 15-16 to SY 16-17. The current 5<sup>th</sup> graders experienced an increase of 19% from SY 15-16 to SY 16-17.

The graduated 5<sup>th</sup> grade cohort has seen an increase of 3% from SY 15-16 to SY 16-17. The current 5<sup>th</sup> graders experienced a reduction of 8% from SY 15-16 to SY 16-17.

#### Governance Committee Report

Claire Robinson reported the committee is focused on outreach and expansion. The committee is crafting a document to guide potential volunteers ways to get involved with the school.

The committee will develop a Trustees dashboard to monitor meetings held and attendees.

#### Finance Committee Report

Jack Brown, III reported that the Finance Committee reviewed budget to discuss potential adjustments as a result of the enrollment shortfall. Preliminary areas were identified for potential reduction in allocations.

Jack Foster reported the audit is almost complete and those findings will be shared by Lutz

& Carr upon completion.

Jack Foster reported the school overall is in good financial health and is monitoring the budget closely to make additional adjustments to eliminate potential end-of-year deficits.

Move that the Board adjourn the meeting.

Cecil Simpson made a motion to approve the July minutes. Jack Brown, III seconded the motion. The board **VOTED** to unanimously adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 7:51 PM.

**MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**

October 25, 2017

6:00 PM - 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 45 Main Street, #711, Brooklyn, NY 11201

**Board Members:**

Present: Cecil Simpson, Jr., Joanne Goubourn, Claire Robinson, Jack Brown, III, Cicily Robinson

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec. Director

Christine Forbes, Head of School

Jack Foster, Finance Consultant

**Proceedings:**

*Meeting called to order* at 6:00 PM by Chairman, Cecil Simpson, Jr.

**Discussion**

Cecil Simpson, Chairman convened a meeting of the Hyde Leadership Charter School - Brooklyn Board of Trustees met to discuss the change in lottery admission preference.

Sandra J. DuPree, Executive Director reported the need to increase Hyde Leadership Charter School - Brooklyn's efforts to recruit and enroll English Language Learners and proposed a non-material change to the HLCSB Charter, which grants enrollment preference to English Language Learners (ELL).

Hyde Leadership Charter School - Brooklyn's returning students will automatically receive seat assignments. However, in the event a lottery is required, admission preference will be granted applicants in the following manner:

*First preference* will be given to returning students already enrolled in Hyde Leadership Charter School - Brooklyn. For definition purposes, "siblings" are two or more children who are related either by birth (having the same father or mother) or by legal adoption.

*Second preference* for admission is for English Language Learners.

*Third preference* for admission is for students who reside in the community school district of location.

*Fourth preference* for admission is for students who reside in New York State.

Any remaining slots shall be available to applicants residing outside the community school district of location.



Jack Brown, III made a motion to approve Hyde Leadership Charter School - Brooklyn's admission preference for English Language Learners. Claire Robinson seconded the motion. The board **VOTED** to unanimously approve the motion.

Chairman, Cecil Simpson, Jr. made a motion to adjourn the meeting. Jack Brown, III seconded the motion. The board **VOTED** to unanimously adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 6:00 PM.

**MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**

November 13, 2017

9:30 PM - 10:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 45 Main St., Suite 711 Brooklyn, NY 11201 upon notice duly given.

**Board Members:**

Present: Cecil Simpson, Jr., Joanne Goubourn, Claire Robinson, Jack Brown, III

Absent: Cicily Robinson

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec. Director

**Proceedings:**

*Meeting called to order at 9:30 PM by Vice-Chairman, Jack Brown, III.*

**Discussion**

Jack Brown, III, Vice-Chairman convened a meeting of the Hyde Leadership Charter School - Brooklyn Board of Trustees to discuss two prospective Board members.

Sandra J. DuPree, Executive Director noted receipt of Cicily Robinson's resignation effective November 13, 2017.

Jack Brown, III made a motion to approve nomination of Christina Brown to join the Hyde Leadership Charter School - Brooklyn's. Claire Robinson seconded the motion. The board **VOTED** to unanimously approve the motion.

Sandra DuPree will submit Christina Brown's New Board Questionnaire and resume for final approval by the NYCDOE.

Jack Brown, III made a motion to adjourn the meeting. Jack Brown, III seconded the motion. The board **VOTED** to unanimously adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 6:00 PM.

**MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**

November 29, 2017

6:30 PM - 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207

**Board Members:**

Present: Cecil Simpson, Jr., Joanne Goubourn, Claire Robinson, Jack Brown, III,

Absent: Christina Brown

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec. Director

Christine Forbes, Head of School

Jack Foster, Finance Consultant

**Proceedings:**

*Meeting called to order at 6:35 PM by Chairman, Cecil Simpson, Jr.*

**Committee Report**

**Chairman's Report** - No report at this time.

**School-At-Large** - Sandra J. DuPree, Executive Director reported on the school on the October dashboard reporting current demographics, enrollment subgroups, progress towards NYSED enrollment and retention targets, daily attendance rates and family participation data. Students are still being enrolled across all grade levels. The current enrollment of 362 is 34 less the target enrollment, so recruitment is still underway and new students are still being accepted across all grades.

Dr. DuPree reported the completion of the Renewal Visit and Public Hearing. The NYCDOE will conduct a supplemental hearing on December 6<sup>th</sup> at 5:30 PM. Hyde - Brooklyn does not anticipate any opposition at the Public Hearing, but will remain prepared for all comments.

Parent Teacher Conferences for Quarter 1 were held this month yielding a 71% participation rate.

Head of School, Christine Forbes reported on ANET Interim I assessment for grades 2-5, HLCSB's performance against the network as well as current interventions and strategies.

Ms. Forbes reported afterschool programming is fully underway and currently serves 142 students in total - 103 are enrolled in academic tutoring (grades 3 - 5), 39 students enrolled in homework help (K - 2).

**Academic Committee** - No report at this time.

**Finance Committee** - Jack Foster, Finance Consultant reported on November financials noting Hyde Leadership Charter School - Brooklyn is still in good financial standing. Mr. Foster noted current debt ratio, current ratio, working capital and current assets.

**Governance Committee** - Claire Robinson reported the Governance Committee will meet to discuss and update the Board Development Plan and next steps.

Adjournment Declaration

Chairman, Cecil Simpson, Jr. made a motion to adjourn the meeting. Claire Robinson seconded the motion. The board **VOTED** to unanimously to adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 7:58 PM.

**MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**

December 20, 2017

6:30 PM - 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207

**Board Members:**

Present: Cecil Simpson, Jr., Joanne Goubourn, Claire Robinson, Christina Brown

Absent: Jack Brown, III,

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec. Director

Christine Forbes, Head of School

Jack Foster, Finance Consultant

**Proceedings:**

*Meeting called to order at 6:40 PM by Chairman, Cecil Simpson, Jr.*

Joanne Goubourn made a motion to approve the October minutes. Claire Robinson seconded the motion. The board **VOTED** to unanimously approve the motion.

Joanne Goubourn made a motion to approve the November minutes. Claire Robinson seconded the motion. The board **VOTED** to unanimously approve the motion.

**Committee Report**

**Chairman's Report** - Cecil Simpson reported that the school must be intentional in its recruitment efforts for 2018-2019 to reach its enrollment targets. The 2018 - 2019 enrollment is critical to the operation of the organization and must remain a priority.

**School-At-Large** - Sandra J. DuPree, Executive Director reported on the December dashboard reporting current demographics, enrollment subgroups, progress towards NYSED enrollment and retention targets, daily attendance rates and family participation data. Students are still being enrolled across all grade levels. The current enrollment of 362 is 34 less the target enrollment, so recruitment is still underway and new students are still being accepted across all grades; Two additional students earlier this month.

Dr. DuPree welcomed Christina Brown to the Board noting that HLCSB welcomes her expertise and insight. Dr. DuPree also noted that all required documents have been submitted to the authorizer for final approval, so in the interim Ms. Brown does not have voting rights. The Board will be notified as soon as the documents are received.

Faculty are preparing for the winter break, which begins Thursday, December 21<sup>st</sup>. Students and staff return on January 2<sup>nd</sup>. Prior to leaving, HLCSB's most needy students received holiday present(s). Through community donations, students received toys, shoes, books and pajamas. Additionally, HLCSB faculty had an opportunity to celebrate the holidays at the annual holiday party. Dr. DuPree thanked the Board for their support.

A supplemental Public Hearing was conducted on December 6, 2017 by the NYCDOE. A number of teachers attended and again spoke on the school's behalf as well as several parents and students. HLCSB students demonstrated great courage in sharing their hopes for the school.

HLCSB received and returned the draft renewal report with factual revisions on 12/15/2017. A follow-up call is scheduled for January 6, 2018 with the NYCDOE to discuss the final report. Thereafter, we will receive the final report noting the renewal recommendation.

This month (December) marks the official start of recruitment season. This month's marketing discussion is rescheduled for January and will highlight the HLCSB strategy, targets, timelines and incentives.

Teacher recruiting has been continuous with 2018 - 2019 Intent to Return Forms being prepared for distribution in January.

**Academic Committee** - No report at this time. Students are currently taking quarterly ELA and Math Assessment. Results will be available for the academic committee and reporting at the January meeting. The Academic Committee will review the proposed internal ELA and Math targets at its monthly meeting - Thursday, January 4<sup>th</sup> at 9:15 AM.

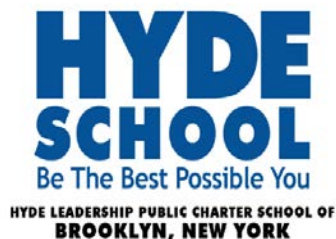
**Finance Committee** - Jack Foster, Finance Consultant reported on November financials noting Hyde Leadership Charter School - Brooklyn is still in good financial standing. Mr. Foster noted current debt ratio, current ratio, working capital and current assets.

**Governance Committee** - No report at this time. Governance Committee meeting is scheduled for Thursday, January 4<sup>th</sup> at 9:15 AM.

#### Adjournment Declaration

Chairman, Cecil Simpson, Jr. made a motion to adjourn the meeting. Claire Robinson seconded the motion. The board **VOTED** to unanimously to adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 7:58 PM.



**MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**

January 24, 2018

6:30 PM - 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207 upon notice duly given.

**Board Members:**

Present: Cecil Simpson, Jr., , Claire Robinson, Christina Brown, Jack Brown, III, Joanne Goubourn

Absent Trustees: None

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec. Director

Jack Foster, Finance Consultant

Christine Forbes, Head of School

**Proceedings:**

*Meeting called to order* at 6:34 PM by Chairman, Cecil Simpson.

Cecil Simpson made a motion to approve the December minutes. Claire Robinson seconded the motion. The board **VOTED** to unanimously approve the motion.

**Discussion**

Chairman's Report

Cecil Simpson, Chairman acknowledged receipt of the NYCDOE's approval letter for Christina Brown as a member of the HLCSB Board of Trustees.

Mr. Simpson reminded the board of the impending Regents vote scheduled for February 12 - 13. 2018.

Executive Director's Report

Dr. Sandra DuPree, Executive Director reported the second half of the school year is off to a steady start. We are still working with some families of students who are still in need of support. We are continuing to work closely with the Committee on Special Education to receive needed services.

We are in the process of applying for Title IV funding (Support and Academic Enrichment Grant). This is a 15-month/\$250,000 grant that would support professional development and staffing (Language/Art/Music).

We are drafting a new Certification Assistance Program to help teachers with in becoming certified. As you know, we are allotted a certain number of uncertified teachers/also known as exemptions each year. In an effort to maintain our compliance, we are taking steps to help teachers with the process.

Preliminary work on the 2018 - 2019 budget is underway. Simply, we have begun calculating the new salary schedule, potential middle school expenses, etc. We will finalize a timeline this coming week to present to the finance committee to ensure timely review and feedback sessions.

Dr. DuPree highlighted the News 12 feature with illustrator Charles Ugas. Hyde Leadership Charter School - Brooklyn's 3<sup>rd</sup> graders were featured in the segment.

HLCSB's fourth grade teacher Ms. Ashlyn Williams submitted mini sagas for consideration for Young Writers' *Crazy Creatures* Contest. Of the 6,000 excess entries, twenty-two (22) mini sagas have been chosen for publication. A copy of the book containing students' work will be sent to The Library of Congress and the British Library in the UK to provide lasting record of their achievement.

#### Finance Report

Jack Foster, Finance Consultant reported on the December financials noting no significant changes or trends. Expensed are still relatively flat from the prior month, but next month we will look closely at the forecasts, the 2018 - 2019 budget and

In accordance with the NYCDOE's compliance regulation, quarterly financials will be submitted by February 1, 2018.

#### Academic Committee

Christine Forbes, Head of School reported Saturday Academy began on Saturday January 20<sup>th</sup> with 105 students in attendance (3<sup>rd</sup> grade = 43; 4<sup>th</sup> grade = 31; 5<sup>th</sup> grade = 31). Fifty parents attended the opening day session to learn more about focus topics. Afterschool programming continues with 124 students across K-5 in various activities including Homework Lab, Step Team, Basketball, and Afterschool Enrichments Program. There are currently 88 students (3<sup>rd</sup> = 35; 4<sup>th</sup> = 25; 5<sup>th</sup> = 28) in tutoring, 36 students (K=8; 1<sup>st</sup> = 12; 2<sup>nd</sup> = 16) in Homework Lab, 36 students participating in afterschool enrichment program, 17 in basketball and 30 on the Step Team.

Student performance data is being analyzed to identify new students for afterschool tutoring and exiting students.



Presentations

Director of Operations, Mrs. Rebecca Chatteram presented the 2018-2019 Marketing and Recruitment Plan. Mrs. Chatteram thoroughly outlined HLCSB's timeline for targeted site visits, family incentives, mobile and print marketing, advertising and recruitment and school-based information sessions. A cost breakdown for all activities was also included in plan for review and feedback.

Dr. Sandra DuPree and Ms. Christine Forbes provided an update on the middle school expansion plan reporting that middle school visits are underway to both private and public schools. An middle school planning session will be held in the coming weeks to identify faculty needs, finalize curriculum and enrichment offerings.

Cecil Simpson made a motion to adjourn the meeting. Joanne Goubourn seconded the motion. The board **VOTED** to unanimously adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 7:47 PM.

The HLCSB Board of Trustees moved to Executive Session

**MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**

February 28, 2018

6:30 PM - 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207

**Board Members:**

Present: Cecil Simpson, Jr., Christina Brown

Quorum: No

Absent: Jack Brown, III, Claire Robinson, Joanne Goubourn

*Others Present:*

Sandra J. DuPree, Exec. Director

Christine Forbes, Head of School

**Proceedings:**

*Meeting called to order at 6:28 PM by Chairman, Cecil Simpson, Jr.*

**Discussion**

Chairman's Report

Cecil Simpson, Chairman convened a meeting of the Hyde Leadership Charter School - Brooklyn Board of Trustees. The Chairman reported on the need for develop a 5-year financial plan for K - 8 to HLCSB's determine long-term strategy.

Mr. Simpson requested an updated meeting schedule for each committee. The schedules should be circulated for all to attend.

The Governance Committee continues to work on board expansion and currently meeting with potential board members.

Additionally, Mr. Simpson suggested customized seminar groups to support and promote parent participation and growth, while serving as a support to students.

Executive Director's Report

Sandra J. DuPree, Executive Director reported this week marks the return from mid-winter break. Students returned to school restful and ready. There continues to be a steady focus on instruction and assessments with a heightened awareness around safety.

Earlier in the month, HLCSB participated in the 2018 Advocacy Day. Ms. High, Family Education Director along with 27 parents and students traveled to speak with representatives about Hyde and the impact of charter schools within our communities. Three talented 4<sup>th</sup> graders entered the 2018 Advocacy Day Poster Contest. Students reimagined the famous masterpiece of Vincent Van Gough "The Starry Night". Van Gogh created unity using whirling brushstrokes. Students painted the stars that they are reaching for to realize their potential. We are proud to announce that the poster won 1<sup>st</sup>

place and \$1,000.00. A certificate and monetary award will be given to recognize the participating students.

HLCSB have been contacted about two partnership opportunities for an expected implementation September 2019. An exploratory meeting is being scheduled to determine the focus, goal and commitment. A one-pager will be provided to the HLCSB for review.

Middle school planning is still underway. The Executive planning team began meeting

We in talks with the Office of District Planning about potential space for the Middle School expansion. We have begun

We are in heavy recruitment season for students and faculty.

#### Academic Report

Christine Forbes, Head of School reported on student performance data. Current data Students in grades 2 and 4 met the internal goal of at least 45% of students reaching the score of 60% or higher. Grades 3 and 5 did not meet this target for ANET #2

- Students in grade 3 (although below the 45 % range) increased the amount of students by 11% (3 base points) from ANET#1 to ANET #2 for students meeting the target score.
- 5<sup>th</sup> grade decreased the amount of students meeting target scores (27% met in ANET #2),
- When comparing to the network, 2<sup>nd</sup> grade increased (6%) it's overall performance, 3<sup>rd</sup> (9%) and the school overall domain increased 2% and the school increase by 7% in the area of vocabulary interpretation.
- 2<sup>nd</sup> grade demonstrated success on standards RL.2.1 (77%) asking and answering questions in the text and RL.2.5 (74%) craft and structure of a story.
- 3<sup>rd</sup> grade showed strength on standards RL.3.2 (67%) recounting key ideas and details and RL.3.3 (67%) describing characters in a fiction story.
- 4<sup>th</sup> grade achieved success on standards RL.4.2 (80%) determining the theme of a story and on RI.4.2 (71%) determining the main idea with details.
- 5<sup>th</sup> grade triumphed on standards RI.5.4 (79%) determining the meaning of unknown words and on RI.5.1 (69%) quoting from the text to make inferences.

#### iReady ELA (Grades K-1):

- Kindergarten increased by 1 base point from Quarter 1 to Quarter 2 in terms of the percentage of students meeting EOY benchmarks; However, the Scale Score increased by 16 points. This places the overall (averaged Scale Score) 50 points below the EOY target, which can be met by June.
- 1<sup>st</sup> grade decreased by 1 base point from Quarter1 to Quarter 2 in terms of the percentage of students meeting the EOY benchmarks; However, the Scale Score increased by 1 point. 1<sup>st</sup> graders overall are 83 points below the EOY target, which can be reached by June.

#### Reading Inventory (K-5):

- Although Kindergarten remained stagnant, grades 1-5 demonstrated increases. Most significantly, 5<sup>th</sup> graders meeting the EOY benchmarks increased by 15 base points. Concurrently, the other grades base points improved as follows: 1<sup>st</sup> (+2), 2<sup>nd</sup> (+3), 3<sup>rd</sup> (+8), and 4<sup>th</sup> (+5).

It is important to state the benchmark shifts forward considerably each quarter making it challenging for students to reach the internal goal each Quarter, yet all grade levels increased their Scale Score when comparing Quarter 1 and Quarter 2 data. The increases are as follows: K (+1), 1<sup>st</sup> (+16), 2<sup>nd</sup> (+56), 3<sup>rd</sup> (+37), 4<sup>th</sup> (+80) and 5<sup>th</sup> (+48).

#### ANET#2 (2-5):

- Grades 3 and 5 met the internal school goal of having at least 40% of students in the grade level reach the target score of 60%. 56% of 3<sup>rd</sup> graders, 52% of 5<sup>th</sup> graders and 42% of 4<sup>th</sup> graders met the target score. 2<sup>nd</sup> grades were shy of the goal by only 3%.
- Based on a comparison between ANET #1 and ANET #2, 5<sup>th</sup> grade impressively doubled the number of students meeting the target showing a 26% change in a positive direction. Other grade levels showed a minimal negative percentage change: 2<sup>nd</sup> (-5%), 3<sup>rd</sup> (-19%), and 4<sup>th</sup> (-2).
- In comparison with the Network, Hyde's 5<sup>th</sup> graders were 6 base points ahead, which is a 22% increase.
- In two domains (Measurement & Data +25% and Number & Operations in Base Ten +11%), Hyde outperformed the Network as well.
- 3<sup>rd</sup> graders demonstrated strengths OAA3: Use multiplication and division within 100 (68%), OAA4: Determine the unknown whole number in a multiplication or division equation (78%), OAB6: Understand division as an unknown-factor problem (78%), OAC7: Fluently multiply and divide within 100 (65%), NBTA2: Fluently add and subtract within 1000 (78%), and NBTA3: Multiply one-digit whole numbers by multiples of 10 (76%)
- 4<sup>th</sup> graders achieved success on standards NBTA2: Read and write multi-digit whole numbers using base-ten numerals number names and expanded form (74%) and NBTB4: Fluently add and subtract multi-digit whole numbers using the standard algorithm (65%)
- 5<sup>th</sup> graders showed proficiency with standards NBTA3a: Read and write decimals to thousandths (74%), NBTA4: Use place value understanding to round decimals to any place (80%), NBTB6: Find whole-number quotients of whole numbers (66%), NBTB7: Add subtract multiply and divide decimals to hundredths (65%), NFA1: Add and subtract fractions with unlike denominators (73%), and OAA1: Use parenthesis brackets braces in numerical expressions and evaluate expressions (77%)

#### iReady Math (K-1):

- Although Kindergarten remained stagnant, 1<sup>st</sup> graders saw an increase of 1 base point. Both Kindergarten and 1<sup>st</sup> grade continue to make strides at meeting the EOY Scale Score. Kindergarten is 59 points and 1<sup>st</sup> graders are 71 points away from the EOY target score, which is accessible within the next two quarters.

#### Math Inventory (K-5):

- Although grades 3 and 5 remained stagnant, Kindergarten (+14), 1<sup>st</sup> (+6), 2<sup>nd</sup> (+10) and 4<sup>th</sup> (+2) grades showed increased base points when comparing the percentage of students meeting the EOY benchmark scores from Quarter 1 and Quarter 2.
- It is essential to point out that the Scale Score target moves forward each quarter, making it challenge to reach. Nevertheless, students in all grades showed improved progress through base point increases of the Scale Score from Quarter 1 to Quarter 2. Base point increases are as follows: K (+43), 1<sup>st</sup> (+27), 2<sup>nd</sup> (+98), 3<sup>rd</sup> (+134), 4<sup>th</sup> (+70), and 5<sup>th</sup> (+19).

#### Finance Report

Jack Brown, III made a motion to approve Hyde Leadership Charter School - Brooklyn's admission preference for English Language Learners. Claire Robinson seconded the motion. The board **VOTED** to unanimously approve the motion.

Chairman, Cecil Simpson, Jr. made a motion to adjourn the meeting. Jack Brown, III seconded the motion. The board **VOTED** to unanimously adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 6:00 PM.

**MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**

March 21, 2018

6:30 PM - 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207

**Board Members:**

Present: Cecil Simpson, Jr., Christina Brown, Jack Brown, III, Claire Robinson, Joanne Goubourn  
Quorum: Yes

Absent: Claire Robinson, Joanne Goubourn

*Others Present:*

Sandra J. DuPree, Exec. Director  
Jack Foster, Jr., Director of Finance (Consultant)

**Proceedings:**

*Meeting called to order* at 6:30 PM by Vice-Chairman, Jack Brown, III

Cecil Simpson made a motion to approve the February minutes. Christina Brown second the motion. The board **VOTED** to unanimously approve the motion.

**Discussion**

**CHAIRMAN'S REPORT**

Cecil Simpson, Chairman reiterated the importance of achieving the targeted enrollment across grades K - 6. Enrollment will be crucial to the maintaining a balanced budget and student programming.

**EXECUTIVE DIRECTOR'S REPORT**

Sandra J. DuPree, Executive Director reported on the current data and demographics of the school noting the current enrollment is 345 students, which is 51 less the enrollment target. The daily average attendance rate is 91% with a 19% parent participation rate at the March 2018 event - the lowest rate HLCSB has seen in the last two years.

Dr. DuPree reported on potential grant partnerships for SY2018 - 2019 with the Walton Foundation and Partnerships with Children. We are expected to finalize this potential partnership by the end of the month.

Dr. DuPree provided an update on potential space/locations to accommodate the middle school expansion. The team is working closely with the NYCDOE to determine space SY 2019-2020 and all requirements and certifications needed to occupy private space.



#### ACADEMIC COMMITTEE REPORT

All current students performance data was presented at the February board meeting. Additional data will be presented at the April board meeting.

The monthly meeting of the academic committee will be held on April 11, 2018 at 3:30 PM.

#### GOVERNANCE REPORT

No Report at this time.

#### FINANCE COMMITTEE REPORT

The Director of Finance Consultant, Jack Foster, Jr. and Dr. Sandra DuPree presented a preliminary draft of the 2018-2019 Budget. The board discussed in detail anticipated revenue and expenses for the upcoming school year while considering the middle school expansion. In collaboration, the Executive Director and Finance Committee will revise the proposed budget in the coming months to accurately reflect, enrollment, revenue and expenses.

Christina Brown made a motion to approve the 2018-2019 preliminary budget. Claire Robinson seconded the motion. The board **VOTED** to unanimously approve the preliminary budget.

#### Adjournment Declaration

Chairman, Cecil Simpson, Jr. made a motion to adjourn the meeting. Claire Robinson seconded the motion. The board **VOTED** to unanimously to adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 7:56 PM.



MEETING MINUTES  
OF THE BOARD OF  
TRUSTEES OF  
HYDE LEADERSHIP CHARTER SCHOOL – BROOKLYN

April 30, 2018  
10:00 AM - 11:00 AM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207

**Board Members:**

Present: Cecil Simpson, Jr., Joanne Goubourn, Claire Robinson, Christina

Brown Absent: Jack Brown, III

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec.

Director Christine Forbes,

Head of School

**Proceedings:**

*Meeting called to order* at 10:02 AM by Chairman, Cecil Simpson, Jr.

Cecil Simpson made a **MOTION TO APPROVE** the March minutes. Claire Robinson seconded the motion. The board voted unanimously to approve the minutes.

**Discussion**

EXECUTIVE DIRECTOR'S REPORT

Dr. Sandra DuPree, Executive Director reported on the month's dashboard data and HLCSB's current enrollment/recruitment progress. A total of 694 applications were received for grades K – 5 by the April 1<sup>st</sup> deadline. Acceptance notifications and congratulatory calls to prospective families were made with the help of parent volunteers. New family interviews began last week and will continue through June 2<sup>nd</sup>.

An update on middle school planning was provided outlining proposed plans for middle school and an update on middle school space for 2019 – 2020. HLCSB is in the process of requesting rental assistance through the appeal process and timeline.

ACADEMIC COMMITTEE

Christine Forbes, Head of School reported on current ELA and Math data highlighting an increase in ANET overall performance amongst 2<sup>nd</sup> and 4<sup>th</sup> grades. Additionally, during the week prior to the ELA exam, teachers used additional instructional periods to focus on struggle standards reteaches – based on A3 data, thinking jobs, close reading of paired passages and short/extended responses.

Mrs. Forbes reported most grades met HLCSB's internal target except 3<sup>rd</sup> grade, which fell 1% below at 44%. Based on a comparison between A2 and A3 that percentage change shows 2<sup>nd</sup> grade increased by 8% and 3<sup>rd</sup> grade increase by 47%, 4<sup>th</sup> and 5<sup>th</sup> grade decreased by 4% and 41% respectively. In comparison to the Network, 3<sup>rd</sup> and 5<sup>th</sup> grade scored below the Network. Specifically, 2<sup>nd</sup> grade was below the Network (-15 base points), 3<sup>rd</sup> was above (+5 base points), 4<sup>th</sup> grade was below (-17 base points), and 5<sup>th</sup> grade was above the Network (+2).

Although HLCSB students scored below the Network in most Domains, when comparing students from A2 to A3, there were several increases. Reported changes in base points is as follows: Overall +4, Reading Information +3, Reading Literature +3 and Vocabulary +4.

Kindergarten and 1<sup>st</sup> grade students showed a positive increase in overall scores. Kindergarten demonstrated a 150% (+6 base points) increase and 1<sup>st</sup> grade students increased 350% (+7 base points) from Q2 and Q3. Based on scale score, Kindergarten increased 7 base points and 1<sup>st</sup> grade increase 18 base points.

#### NEW BUSINESS

Cristina Brown made a motion to approve Quinton Ryan as a member of Hyde Leadership Charter School– Brooklyn's Board of Trustees. Claire Robinson seconded the motion. The board **VOTED** unanimously to approve Quinton Ryan as a new board member.

Chairman, Cecil Simpson, Jr. made a motion to adjourn the meeting. Jack Brown, III seconded the motion. The board **VOTED** to unanimously adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED**.





MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL – BROOKLYN

May 23, 2018  
6:30 PM – 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207

**Board Members:**

Present: Cecil Simpson, Jr., Claire Robinson, Christina Brown, Jack Brown, III

Absent: Joanne Goubourn, Quinton Ryan

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec. Director

Jack Foster, Director of Finance

**Proceedings:**

*Meeting called to order at 6:31 PM by Chairman, Cecil Simpson, Jr.*

Cecil Simpson made a **MOTION TO APPROVE** the May minutes. Christina Brown seconded the motion. The board voted unanimously to approve the minutes.

**Discussion**

CHAIRMAN’S REPORT

No Report at this time.

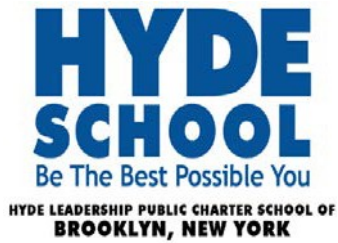
EXECUTIVE DIRECTOR’S REPORT

Dr. Sandra DuPree, Executive Director reported on the current dashboard data including enrollment, daily attendance and student incidences. Dr. DuPree noted with seventeen days remaining in the school year, students are still fully engaged in learning and have completed the final round of internal assessments for ELA and Mathematics.

Student recruitment and family interviews are fully underway. The current student enrollment target for 2018-2019 is 482 to ensure a 462 target. We are still enrolling students and have made 90 offer to Kindergarten families.

HLCSB continues to recruit teachers for both elementary and middle school. There are a total of ten vacancies to fill for 2018-2019.

A middle school orientation will be held for prospective families on Monday, June 18, 2018 at 4:00 PM.



NEW BUSINESS

No new business at this time

Chairman, Cecil Simpson, Jr. made a motion to adjourn the meeting. Christina Brown seconded the motion. The board **VOTED** to unanimously adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 7:15 PM



MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL – BROOKLYN

Wednesday, June 27, 2018  
6:30 PM – 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207

**Board Members:**

Present: Cecil Simpson, Jr., Joanne Goubourn, Claire Robinson, Christina Brown

Absent: Jack Brown, III

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec. Director

Christine Forbes, Head of School

**Proceedings:**

*Meeting called to order at 10:02 AM by Chairman, Cecil Simpson, Jr.*

Cecil Simpson made a **MOTION TO APPROVE** the March minutes. Claire Robinson seconded the motion. The board voted unanimously to approve the minutes.

**Discussion**

EXECUTIVE DIRECTOR'S REPORT

Dr. Sandra DuPree, Executive Director reported on the month's dashboard data and HLCSB's current enrollment/recruitment progress. A total of 694 applications were received for grades K – 5 by the April 1<sup>st</sup> deadline. Acceptance notifications and congratulatory calls to prospective families were made with the help of parent volunteers. New family interviews began last week and will continue through June 2<sup>nd</sup>.

An update on middle school planning was provided outlining proposed plans for middle school and an update on middle school space for 2019 – 2020. HLCSB is in the process of requesting rental assistance through the appeal process and timeline.

ACADEMIC COMMITTEE

Christine Forbes, Head of School reported on current ELA and Math data highlighting an increase in ANET overall performance amongst 2<sup>nd</sup> and 4<sup>th</sup> grades. Additionally, during the week prior to the ELA exam, teachers used additional instructional periods to focus on struggle standards reteaches – based on A3 data, thinking jobs, close reading of paired passages and short/extended responses.



Mrs. Forbes reported most grades met HLCSB's internal target except 3<sup>rd</sup> grade, which fell 1% below at 44%. Based on a comparison between A2 and A3 that percentage change shows 2<sup>nd</sup> grade increased by 8% and 3<sup>rd</sup> grade increase by 47%, 4<sup>th</sup> and 5<sup>th</sup> grade decreased by 4% and 41% respectively. In comparison to the Network, 3<sup>rd</sup> and 5<sup>th</sup> grade scored below the Network. Specifically, 2<sup>nd</sup> grade was below the Network (-15 base points), 3<sup>rd</sup> was above (+5 base points), 4<sup>th</sup> grade was below (-17 base points), and 5<sup>th</sup> grade was above the Network (+2).

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#### NEW BUSINESS

Cristina Brown made a motion to approve Quinton Ryan as a member of Hyde Leadership Charter School – Brooklyn's Board of Trustees. Claire Robinson seconded the motion. The board **VOTED** unanimously to approve Quinton Ryan as a new board member.

Chairman, Cecil Simpson, Jr. made a motion to adjourn the meeting. Jack Brown, III seconded the motion. The board **VOTED** to unanimously adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 7:15 PM.



MEETING MINUTES  
OF THE BOARD OF  
TRUSTEES OF  
HYDE LEADERSHIP CHARTER SCHOOL – BROOKLYN

April 30, 2018  
10:00 AM - 11:00 AM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207

**Board Members:**

Present: Cecil Simpson, Jr., Joanne Goubourn, Claire Robinson, Christina

Brown Absent: Jack Brown, III

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec.

Director Christine Forbes,

Head of School

**Proceedings:**

*Meeting called to order* at 10:02 AM by Chairman, Cecil Simpson, Jr.

Cecil Simpson made a **MOTION TO APPROVE** the March minutes. Claire Robinson seconded the motion. The board voted unanimously to approve the minutes.

**Discussion**

EXECUTIVE DIRECTOR'S REPORT

Dr. Sandra DuPree, Executive Director reported on the month's dashboard data and HLCSB's current enrollment/recruitment progress. A total of 694 applications were received for grades K – 5 by the April 1<sup>st</sup> deadline. Acceptance notifications and congratulatory calls to prospective families were made with the help of parent volunteers. New family interviews began last week and will continue through June 2<sup>nd</sup>.

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#### NEW BUSINESS

Cristina Brown made a motion to approve Quinton Ryan as a member of Hyde Leadership Charter School– Brooklyn's Board of Trustees. Claire Robinson seconded the motion. The board **VOTED** unanimously to approve Quinton Ryan as a new board member.

Chairman, Cecil Simpson, Jr. made a motion to adjourn the meeting. Jack Brown, III seconded the motion. The board **VOTED** to unanimously adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED**.



MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL – BROOKLYN

May 23, 2018  
6:30 PM – 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207

**Board Members:**

Present: Cecil Simpson, Jr., Claire Robinson, Christina Brown, Jack Brown, III

Absent: Joanne Goubourn, Quinton Ryan

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec. Director

Jack Foster, Director of Finance

**Proceedings:**

*Meeting called to order at 6:31 PM by Chairman, Cecil Simpson, Jr.*

Cecil Simpson made a **MOTION TO APPROVE** the May minutes. Christina Brown seconded the motion. The board voted unanimously to approve the minutes.

**Discussion**

CHAIRMAN’S REPORT

No Report at this time.

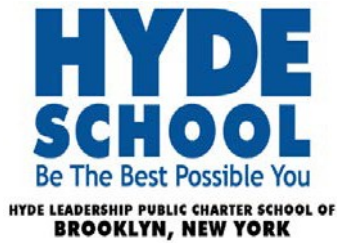
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NEW BUSINESS

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MEETING MINUTES  
OF THE BOARD OF TRUSTEES  
OF  
HYDE LEADERSHIP CHARTER SCHOOL – BROOKLYN

Wednesday, June 27, 2018  
6:30 PM – 8:00 PM

A meeting of the Board of Trustees of Hyde Leadership Charter School - Brooklyn was held at 330 Alabama Avenue, Brooklyn, NY 11207

**Board Members:**

Present: Cecil Simpson, Jr., Joanne Goubourn, Claire Robinson, Christina Brown

Absent: Jack Brown, III

Quorum: Yes

*Others Present:*

Sandra J. DuPree, Exec. Director

Christine Forbes, Head of School

**Proceedings:**

*Meeting called to order at 10:02 AM by Chairman, Cecil Simpson, Jr.*

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**Discussion**

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ACADEMIC COMMITTEE

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Chairman, Cecil Simpson, Jr. made a motion to adjourn the meeting. Jack Brown, III seconded the motion. The board **VOTED** to unanimously adjourn.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was **ADJOURNED** at 7:15 PM.